

POSTGRADUATE SCHOOL

Academic year 2015-2016

PERSONAL DETAILS

	Surname(s)	Name(s)
Email for correspondence		

ACADEMIC DETAILS

Master's programme	Code
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RELEVANT INFORMATION

Indicate the reasons which have prevented examination of your Master's Dissertation (MD) / Introduction to MD in the examination sessions established for academic year 2014-15 or earlier.

Place, date and applicant's signature

REPORT OF ACADEMIC TUTOR FOR MD / INTRODUCTION TO MD

Tutor's surnames and name:

Department:

Report is:

- Favourable. The student may matriculate for academic year 2015-16 on payment for each credit of 25% of the established public fees since a high percentage of the teaching and tuition process may be considered to have been completed.
- Unfavourable. State reasons. Attach additional sheets as required.

Place, date and signature of Academic Tutor for MD / Introduction to MD

Departmental stamp

The personal data given here will be processed by the UAH for appropriate academic administration of UAH students in order to maintain their academic records and inform them of their marks and of the academic events and services offered and used by the University, as well as for statistical purposes. These data will not be disclosed except as provided for by law. The body responsible for the processing of personal data is the General Secretariat, before whom interested parties may exercise their rights to access, rectify, cancel and contest the information held by applying in writing (Colegio de San Ildefonso, Plaza San Diego, s / n. 28801 – Alcalá de Henares, Madrid), by email (secre.gene@uah.es) or using the appropriate forms https://portal.uah.es/portal/page/portal/proteccion_datos/solicitudes

PLACE AND PERIOD FOR SUBMISSION: At the University of Alcalá's General Registry or by email to secalum.postgrado@uah.es. From 1 to 7 October, 2015.

VICERRECTOR DE POSGRADO Y EDUCACIÓN PERMANENTE

DECISION OF VICE-RECTOR OF POSTGRADUATE STUDIES AND LIFELONG LEARNING

In view of the application and of the report of the tutor for the MD / Introduction to the MD, **the Vice-Rector's decision is:**

- To authorize** the applicant to matriculate in the MD / Introduction to the MD for academic year 2015-16 on payment for each credit of 25% of the established public fees since a high percentage of the teaching and tuition process may be considered to have been completed.
- Not to authorize** the applicant to pay for each credit of the MD / Introduction to the MD 25% of the established public fees since a high percentage of the teaching and tuition process cannot be considered to have been completed.

This decision **brings the administrative proceeding to an end.**

Against this decision, an administrative appeal may be raised before Madrid's administrative courts within two months from the day following notification.

Notwithstanding the foregoing, at the applicant's discretion an appeal may be made for this decision's reversal before the issuing body within one month from the day following notification. In this case, no administrative appeal may be brought until there has been no express decision regarding the appeal for reversal or until said appeal has been rejected.

This document **is in notification** of the applicant of this decision in accordance with the provisions of *art. 58.1 of Law 30/1992, of 26 November, regarding the Legal Regime of the Public Administrations and Common Administrative Procedure (BOE no. 285, 27 November 1992)*, as modified by *Law 4/1999, of 13 January (BOE no. 12, 15 January 1999)*

Alcalá de Henares,

2015

EL RECTOR
PP The Vice-Rector of Postgraduate Studies and Lifelong Learning
[(Resolution of 9 September 2015)
(B.O.C.M, no. 219, 15 September 2015)]
Juan Ramón Velasco Pérez

Mr/Ms

Email