

UAH

Company tutor's final report

Placement and Professional Advice Department

COMPANY'S NAME: [Click here to edit the content](#)

STUDENT'S NAME AND SURNAME: [Click here to edit the content](#)

STUDY PROGRAMME: [Click here to edit the content](#)

ASSESSMENT RESPONSIBLE PERSON: [Click here to edit the content](#)

INTERNSHIP START DATE: [Click here to edit the content](#) **INTERNSHIP END DATE:** [Click here to edit the content](#)

INTERNSHIP SCHEDULE: [Click here to edit the content](#)

NUMBER OF HOURS COMPLETED BY THE STUDENT: [Click here to edit the content](#)



Universidad
de Alcalá

A. INTERNSHIP DESCRIPTION

1. Please list below the main tasks and responsibilities completed by our student during the internship:*

[Click here to edit the content](#)

2. Please list below the working tools used by our student during the placement, such as IT programmes, applications, or special equipments:*

[Click here to edit the content](#)

3. In case your Company would have future job offers, would you internally recommend that our student would be invited to participate in the selection process?:*

Yes

No. Please explain reason: [Click here to edit the content](#)

4. Do you think our student is prepared to join the labour work after the professional experience acquired in your Company?:*

Yes

No. Please explain reason: [Click here to edit the content](#)

5. Overall, could you summarize the added value provided by our student to your Company during the internship?:

[Click here to edit the content](#)

B. COMPETENCIES / ABILITIES

Please indicate the development or competency level in a 0-10 scale, being 0 the lowest level and 10 the highest level of achievement:

1. Technical ability: _____ Elija un elemento.
2. Learning skills: _____ Elija un elemento.
3. Tasks administration skills: _____ Elija un elemento.
4. Oral communication skills: _____ Elija un elemento.
5. Written communication skills: _____ Elija un elemento.
6. Sense of accountability: _____ Elija un elemento.
7. Adaptation capacity: _____ Elija un elemento.
8. Creativity and initiative: _____ Elija un elemento.
9. Personal commitment: _____ Elija un elemento.
10. Motivation: _____ Elija un elemento.

- 11. Receptivity to critics: _____ Elija un elemento.
 - 12. Timeliness: _____ Elija un elemento.
 - 13. Relationship with labour environment: _____ Elija un elemento.
 - 14. Teamwork skills: _____ Elija un elemento.
 - 15. Knowledge of other countries' cultures: _____ Elija un elemento.
 - 16. Other skills to be highlighted: [Click here to edit the content](#)
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*Compulsory fields